



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
REGD./SPEED POST

No. CBSE/Aff./MS-00818-1213/931007/2013 / 531528

Dated: .02.2013
4/3

The Manager,
KTCs NECT Public School,
P.O. Cheruvattoor, Kothamangalam,
Distt.- Ernakulam,
Kerala - 686691

Sub: Fresh Composite Provisional Affiliation to the above said school.

Sir/Madam,

With reference to your online application dated 30.06.2011 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination** of the Board for a period of **three years w.e.f. 01/04/2013 to 31/03/2016**.

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
4. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-
 - (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
 - (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 to Class XII

The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.

6. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.

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7. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
8. **The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.**
9. **Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.**
10. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
11. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
12. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
13. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
14. The school will provide Laboratories, Library and other facilities as per norms of the Board.
15. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
16. **The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.**
17. **The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.**
18. The school and its records shall be opened for inspection by an officer/official of the Board, or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
19. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
20. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
21. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
22. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
23. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
24. The affiliation Code Number allotted to your school is **931007**. This may please be noted and quoted for any correspondence with the Board.
25. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
26. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 25,000/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs.10000/- p.m. will be charged for late execution of application.
27. The school will open CBSE pattern classes IX **w.e.f.01/04/2013**. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year **2015**.

28. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

- | | |
|---|--------------------|
| a. Area of school campus | - 6090.74 Sq mtrs. |
| b. Total built up area | - not intimated |
| c. Area of play ground | - 5000 Sq mtrs. |
| d. No. of class rooms | - 13 (20x20) |
| e. No. of vacant class rooms | - 03 (10x16) |
| f. No. of labs | |
| Biology | - 01 (20x20) |
| Physics | - 01 (20x20) |
| Chemistry | - 01 (20x20) |
| Math | - 01 (20x20) |
| Computer Science | - 01 (20x20) |
| Composite Science lab | - Nil |
| g. Size and number of books in the Library - Size (20x20), No. of Book- | 1637 |

29. Other conditions are as per Annexure 'A' enclosed.

30. Special conditions to be complied within three months:-

- 1) Every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
- 2) Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- 3) It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
- 4) The school is required to re-constitute SMC by including two parent representative and two teachers representative and two KVs/JNVs Principal in the SMC and send the list to the Board.
- 5) The school is required to develop playground by providing more sports item for the use of students in the playground.
- 6) The school is required to construct more new class rooms (standard size) for accommodating future proposed classes.

Yours faithfully,


DEPUTY SECRETARY (AFF)

No. CBSE/Aff./ MS-00818-1213/931007/2013

Dated: .02.2013

Copy to:-

1. The Principal, **KTCs NECT Public School, P.O. Cheruvattoor, Kothamangalam, Distt.- Ernakulam, Kerala - 686691**
2. The Secretary to Govt., General Education (N) Dept., Govt. of Kerala, Thiruvananthapuram, Kerala
3. The Regional Officer, CBSE, RO, New No.3, J-Block, Anna Nagar(W), 16th Main Road, Chennai - 600040.
5. The AMC Unit, CBSE, Preet Vihar, Delhi.
6. The Desk Officer (concerned), Affiliation, CBSE, Delhi.


DEPUTY SECRETARY (AFF)



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/AFF/931007/EX-01416-1617/2015 /1050484

Dated 21.03.2015

The Manager,
KTCs NECT Public School,
P.O. Cheruvattoor, Kothamangalam,
Distt.- Ernakulam,
Kerala-686691

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2016-reg

Sir/Madam,

This is with reference to your online application No. EX-01416-1617 executed on 26.06.2015 on the above subject. In this connection, I am directed to convey the sanction for regularization of extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of **Five years w.e.f. 01.04.2016 to 31.03.2021** subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. **Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000 per month subject to Maximum of Rs.50,000/-.**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII :-**

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Contd....2/-

6. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. **Other conditions are contained in Annexure 'A' which is enclosed herewith.**
9. **Special conditions to be complied within three months:-**
 - a. The Extension of Provisional Affiliation up to **Secondary level** w.e.f. 01/04/2016 to 31/03/2021 has been granted provisionally subject to the conditions that the school will pay the pay scale and allowances which should at least be at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India in respect of its teachers and will make the payment through ECS mode with proper deduction of EPF and other facilities as per norms of the Board.
 - b. The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board; therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
 - c. The school is required to appoint more trained and qualified **PRTs** to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
 - d. There are few **untrained** teachers in the school whereas the school is required to appoint only trained and qualified teachers. The school is required to appoint more trained and qualified teachers to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
 - e. The school is required to add more dailies in school library as per norms of the Board.
 - f. The school is also required to furnish valid **Sanitary Conditions, Drinking Water and Fire Safety Certificates** issued by the Competent Authorities.
 - g. The school is required to furnish an **affidavit** in original sworn in before the first class magistrate to the effect that the school is not **sponsoring** candidates of any other school/Board in the Board examination.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above.



Details OF SCHOOL AFFILIATED TO
Central Board of Secondary Education

Details Of The School Filled up AFFILIATION/OASIS

Name of Institution	KTCS NECT PUBLIC SCHOOL
Affiliation Number	931007
State	KERALA
District	ERNAKULAM
Postal Address	CHERUVATTOOR P.O.,KOTHAMANGALAM,ERNAKULAM DISTRICT, KERALA
Pin Code	686691
Website	
Year of Foundation	2005
Date of First Opening of School	01 Jun 2005
Name of Principal/ Head of Institution	Sheeba V M
Gender	
Principal's Educational/Professional Qualifications:	M.A ,BE.d, SET
No of Experience (in Years):	
	Administrative: 5
	Teaching: 12
Status of The School	Secondary Level
School Type	INDEPENDENT
Affiliation Period	From : 01/04/2021 To : 31/03/2026
Name of Trust/ Society/ Managing Committee	KTCs International Education Trust
Remarks, if any	



Sheeba V.M.
Principal
KTC's NECT PUBLIC SCHOOL
Cheruvattoor P.O., Kothamangalam
Ernakulam, Pin - 686 691